**Ethiopia Post Placement Report Guidelines**

The first two reports, due at 3 & 6 months after placement, must be completed by a social worker. The adoptive family will then complete yearly self-reports (due on the anniversary of the child’s placement) until the child turns 18 years old.

2 completed reports are needed at each due date, 1 original and 1 redacted/edited:

* **All complete reports consist of 1 written report and 4 photos.**
* The author of the report (social worker or adoptive parent) should sign the original copy. Please do not include signature on the redacted/edited copy.
* The redacted/edited report must remove all identifying information for the adoptive family and agency. This is a requirement of the Ethiopian government. *This is the report that will be made available to birth family.* Your child(ren)’s birth name, birthdate and place of birth may remain. Please do not use your child(ren)’s new name in the redacted/edited report. Please do not sign this report.
* **Note***:* if you adopted siblings, only 1 report is necessary; however please include 4 photos for each child
* The 4 photos should be **glued or taped** (not stapled) to each photo sheet (provided in this packet) OR photos should be **printed in color** from your computer and include the information on the photo sheet.
* **Note:** You should use the same photos on both the original and redacted photo sheets.

Reports should be sent to:

ATTN: Ethiopia Post Placements, 1605 Eustis St., St. Paul, MN 55108

**My Ethiopia Post Placement Reporting Schedule**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Report #** | **Month/Year**From placement date | **Age of my Child** | **Report Due Date** | **Date Sent**  | **Notes** |
| 1 | 3rd month |  |  |  |  |
| 2 | 6th month |  |  |  |  |
| 3 | 1st year |  |  |  |  |
| 4 | 2nd |  |  |  |  |
| 5 | 3rd |  |  |  |  |
| 6 | 4th |  |  |  |  |
| 7 | 5th |  |  |  |  |
| 8 | 6th |  |  |  |  |
| 9 | 7th |  |  |  |  |
| 10 | 8th |  |  |  |  |
| 11 | 9th |  |  |  |  |
| 12 | 10th |  |  |  |  |
| 13 | 11th |  |  |  |  |
| 14 | 12th |  |  |  |  |
| 15 | 13th |  |  |  |  |
| 16 | 14th |  |  |  |  |
| 17 | 15th |  |  |  |  |
| 18 | 16th |  |  |  |  |
| 19 | 17th |  |  |  |  |
| 20 | 18th |  |  |  |  |

Agency in Ethiopia: Children’s Home Society-Ethiopia

***Please make sure you have everything:***

□ 1 original report

□ 1 redacted/edited report

□ 1 original photo sheet

□ 1 redacted photo sheet

Send to:

Attn: Ethiopia Post Placement

1605 Eustis Street

St. Paul, MN 55108

*Please fill in the due dates as you go, reports are required through your child’s 18th birthday.*

Post Placement Report

*Original Report*

If this is a report required to be completed by a social worker (3 & 6 month), he/she may request that you fill this in before your meeting. If you are completing a self-report, be sure to cover all the items below.

**Social Worker’s Name/Agency:**

**Parent(s) Name(s):**

**Child(ren)’s Original Name(s):**

**Child(ren)’s New Name(s):**

**Birth Date(s):**

**Date of Placement:**

**From:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Ethiopia

1. Adjustment progress:

2. Food and Sleep Patterns:

3. Development

4. How does the child relate to others (parents, other adults, children)?

5. Describe any difficulties you have encountered and how you have dealt with them.

6. Describe the child’s current health condition and any treatment. Include height and weight.

7. *Optional question for after 1 year of child’s placement:* Describe what you are doing to implement the child’s birth culture into their life.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Printed Name Date

Post Placement Report

*Redacted/Edited Report*

**Child(ren)’s Original Name(s):**

**Birth Date(s):**

**Date of Placement:**

**From:** \_\_\_\_\_\_\_\_\_\_, Ethiopia

1. Adjustment Progress

2. Food and Sleep Patterns:

3. Development:

4. How does the child relate to others (parents, other adults, children)?

5. Describe any difficulties you have encountered and how you have dealt with them.

6. Describe the child’s current health condition and any treatment. Include height and weight.

7. *Optional question for after 1 year of child’s placement.* Describe what you are doing to implement the child’s birth culture into their life.

**Photo Sheet for Post Placement Reporting**

**Original Photo Sheet**

*Glue or tape photos directly.*

*Reminder: 4 photos per child (use as many photo sheets as needed)*

Parent(s) Name(s): Child(ren)’s Original Name:

Child(ren)’s Name(s): Birth Date(s):

Placement Date: From: \_\_\_\_\_\_\_\_\_\_\_\_\_, Ethiopia

Current Date: Report #:

**Photo Sheet for Post Placement Reporting**

**Redacted Photo Sheet**

*Glue or tape photos directly.*

*Reminder: 4 photos per child (use as many photo sheets as needed)*

Child(ren)’s Original Name(s): Birth Date(s):

Placement Date: From: \_\_\_\_\_\_\_\_\_\_\_\_\_, Ethiopia

Current Date: Report #: